

INFORMAL ACTION MINUTES

INAUGURAL MEETING – TKBVOICE COMMUNITY PARTNERSHIP THURSDAY 7TH APRIL 2022 AT 6PM

Present: Community Partnership

Scott Griffin, Denise Dale, Adam Williams, Bill Darwin, Jenny Beswick & Stanley Barrows.

- TKBVoice – Lead Consultant – Chris Jones
 - TKBVoice – Community Connector – Helen Wilkinson
 - **Guests** - TKBTC Clerk & R.F.O – Dylan Thomas - (Stand in minute taker) and Shane Wetton – Conwy CBC – Community Place Plan Officer
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1. Welcome and Introductions – Helen Wilkinson, Wilkinson Bytes Consultancy & TKBVoice Community Connector.

2. Apologies for Absence

An apology for absence was received from Alex Bytheway.

3. Declarations of Interest

There were no declarations of interest.

4. Review and agreement on Draft Terms of Reference

Resolved: To approve the document in principle, and to review again in 3/6 months by which time the draft Community Place Plan will have been completed, and it will be clearer if the document is fit for purpose.

5. Nominations & Appointment of Co-Chair

Bill Darwin was nominated and seconded as Co-Chair.

Resolved that: Bill Darwin be appointed as Co-Chair.

6. Consideration of Other Elected Posts

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Resolved: To postpone the appointment of the Vice Chair & Social Media Co-Ordinator, until the next meeting.

Resolved that: Helen Wilkinson will take Action Minutes at the next meeting.

7. Briefing on Purdah, the engagement process and implications for Community Partnership/Q & A

Noted the presentation undertaken by Dylan Thomas, Town Clerk & R.F.O – TKBTC.

8. Briefing on the Community Roadshow & Involvement of Members /Q & A

Noted updates presented by Helen Wilkinson and Chris Jones – Place Plan Consultants.

Noted that the Partnership Group have been requested to provide Chris Jones – Lead Consultant, with suggested venues for the Consultation Event.

9. Review of Proposed Agenda Format for next meeting for review/approval

Resolved: To approve proposed agenda for the next meeting of the Partnership, with the addition of proposed agenda items to be prepared by Helen, with members invited to feedback.

10. What is a Place Plan? The process from now to end of June

Noted the presentations provided by Chris Jones – Lead Consultant and Shane Wetton – CCBC Community Place Plan Officer.

Noted that Helen will share the slides (Chris Jones's) with the Partnership Group members over the course of the next few days.

11. Celebratory Launch of the Website

Noted that the website is live, and all members are encouraged to subscribe, if they haven't already do so. It would also be great if members were happy to write short blogs on their aspirations for the area and to contact Helen.

AOB

Noted that Helen will invite the Abergele Place Plan Co-Ordinator to a future meeting (May onwards).

Noted that Chris Jones will forward/share details of other Place Plan Groups/Partnerships in Wales, with members.

Agreed that Helen can share contact details openly in email, and that any information to be shared or actions are shared.

Agreed by all to keep meetings to time in future.

Next meeting last Thursday in April (28/04/2022 – 6pm at TKBTC Community Resource Centre).

Meeting Closed at 20:00

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