

## Inaugural Meeting - TKBVOICE Community Partnership

Thursday, April 7, 1800-1930

*Meeting to be chaired by Helen Wilkinson, Wilkinson Bytes Consultancy and TKBVOICE Community Connector until Chair is appointed*

1. **Welcome and Introductions** - Helen Wilkinson, Wilkinson Bytes Consultancy & TKBVOICE Community Connector
  - Members of Community Partnership
  - TKBVOICE Support Team
  - Invited parties
2. **Apologies for Absence**
3. **Declaration of Interests**
4. **Review and agreement on [Draft Terms of Reference](#)** (to include consideration of Code of Conduct and Declaration of Interests process)
5. **Nominations & Appointment of co-Chair** (or Interim Chair) - appointed Chair to chair the rest of the meeting

*Chair to take over the rest of the meeting*

6. **Consideration of other elected posts** - e.g. Vice-Chair, Social Media coordinator to support TKBVOICE Community Connector
7. **Briefing on purdah, the engagement process and implications for Community Partnership/Q & A** - Dylan Thomas, Clerk of TKBTC
8. **Briefing on the Community Roadshow & involvement of members/Q and A** - Helen Wilkinson
9. **Review of proposed agenda format for next meeting for review/approval** - Helen Wilkinson to introduce

The Community Connections project is funded by the UK Government through the UK Community Renewal Fund



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**10. What is a place plan? The process from now to end of June**

- Chris Jones, Chris Jones Studio, and lead place plan consultant with Q & A

**11. Celebratory launch of the website** - Helen Wilkinson to show features on the website and the online engagement process

**AOB**

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