

INFORMAL ACTION MINUTES

TKBVOICE COMMUNITY PARTNERSHIP THURSDAY 22 SEPT 2022 AT 6PM

Present: Community Partnership

Scott Griffin, Adam Williams, Stan Barrows, Barry Griffiths, Nigel Smith, Nisey Dale (arrived as apologies for absence were being noted), Georgia Thomas, Jenny Beswick.

- TKBVoice – Community Connector – Helen Wilkinson, Wilkinson Bytes
- Conwy CBC – Strategic Engagement & Place Plan Officer - Shane Wetton

1. Welcome and Introductions – Barry Griffiths, co-Chair of the Partnership welcomed everyone to the meeting.

As Stuart Anderson from KBT Sports and Recreation Association was present, everyone was asked by the Chair to introduce themselves briefly.

2. Apologies for Absence

An apology for absence had been received from Kay Redhead, Bill Darwin & Bernice McLoughlin. Alex Bytheway was also not present at the meeting.

Dylan Thomas (Clerk of TKBTC and guest) had confirmed he was not attending as TKBTC was well represented with four councillors on the Partnership.

3. Declarations of Interest

No interests on any agenda items were declared.

Barry Griffiths, as Chair proposed that the partner slot was brought to the top of the meeting so that Stuart could then leave the meeting. This was agreed.

4. Review and agree Action Minutes

August Action Minutes were reviewed page by page.

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Nigel Smith was asked by Helen Wilkinson to confirm he was content with the amendments linked to the item on flood risk. Nigel confirmed he was happy with these.

Shane Wetton noted that he was present at the meeting but not listed. Helen apologised for the oversight and said the correction would be made before the minutes were uploaded to the website.

Helen noted that the approved minutes would be uploaded to the TKBVOICE website following the meeting.

Action – completed on Friday, 23 September, as reported.

5. Barry proposed postponing agenda items 5, 6 and 7 and handed over to Scott Griffin, as Vice Chair to facilitate the Learning and Planning discussion.

Learning and planning for the next phase – Scott Griffin, Vice Chair

Members present discussed their views about the Partnership's strategy and priorities. Different views were expressed on different issues. There was a consensus in support of needing to raise the profile of TKBVOICE again and rebuild awareness of the TKBVOICE brand. A range of ideas were suggested, many of which were covered in the Place Plan - others were quick wins involving partnering with and attending events and activities organised by others. There is recognition that this requires coordination and now that all funded activity has finished this will require members of the Partnership to take the lead in making this happen. There was a brief discussion about the Partnership's role and ability to progress some of the ideas suggested due to lack of funding. It was suggested that the Partnership should raise funds to support paid personnel to keep making progress. Different views on what the role/s might involve were expressed. Two potential roles were identified. One involving employing a TKBVOICE Handyman/person out and about in the community addressing litter and providing other public realm fixes. Some concerns were raised about the HR/ health and safety issues linked to this, and about potential mission drift with TKBVOICE supporting activity that should be the responsibility of others (e.g. Conwy CBC and/or TKBTC). The role volunteers have played in supporting the activity to date was emphasised but it was also noted volunteer mobilisation takes professional resource and coordination to maximise. There was a consensus that there is a need to maintain the community connector type activity, support for the Partnership meetings and administration, fundraising and project management alongside suggestions about a general TKBVOICE maintenance. There was a consensus on the connector role and less consensus about a paid worker to address maintenance issues. The Partnership's lack of resources (space, office, funds) meant there was an urgent need to form a legal structure

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that would allow the Partnership to access funds, and make submissions. There was discussion about the Partnership working with others in partnership, as this was a good way of raising the profile of TKBVOICE until funding was sought.

It was agreed that the next meeting should discuss and decide on the legal structure as until then no funding could be sought by the Partnership directly.

Barry Griffiths as Chair noted that the Partnership had already discussed agenda item 6, Partnership Strategy and Priorities and suggested the Partnership now hear from Stuart Anderson in the partner slot.

6. The meeting moved to agenda item 8 Partner slot as proposed – Briefing from Kinmel Bay and Towyn Sports and Recreation Association

Stuart Anderson, trustee, Kinmel Bay & Towyn Sports and Recreation Association provided a briefing on the history, recent activities and plans of the Kinmel Bay & Towyn Sports and Recreation Association. He shared two handouts prepared by the trustees about Y Morfa Leisure's Plans and Vision for the future, and the funding and investment required to bring the Y Morfa building up to a high level. The presentation was followed by a discussion. Helen, as Community Connector, brought up the Project Proposal, Integrated TKB Learning and Wellbeing Hub on p74 of the Place Plan, that was directly pertinent to the discussion and reminded members present of their collective agreement to the Place Plan and reminded them of the objectives and plans in this regard and the range of partners that would need to work collaboratively together to realise this. Stuart emphasized that the Association was open to working with partners, and to doing things in a different way to meet the ambitions of the place plan. Differences of opinion were expressed but there was a consensus that there was a need to work together to realise the ambitions in the plan for this area.

Stuart was thanked by the Chair and Vice Chair on behalf of the partnership for coming along, sharing the Y Morfa journey and briefing everyone on the Partnership about the history, and plans for the future.

7. Scott as Vice Chair moved the meeting on to agenda item 9, Towyn and Kinmel Bay – Population size, deprivation & funding. Barry Griffiths who was introducing the discussion on this item had shared some briefing papers prior to the meeting. He said that he was not going to repeat the detail in these and his aim was to emphasise the importance of this issue and the role the TKBVOICE Partnership can play in influencing etc. There was discussion about TKB's historic place in the Welsh index of multiple deprivation (it was once in the top 10 but is no longer). There was general agreement that

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TKB was in a challenged position due to the fluctuations in population that occur during the holiday season and the fact that the WIMD does not take account of this. Shane Wetton explained the role of the Welsh Index of Multiple Deprivation in terms of funding and resources.

No further actions were required at this stage.

8. Update on legal options for TKBVOICE Community Partnership – Helen's preliminary enquiries in respect of the New Start support following the August meeting suggests that TKBVOICE would not be eligible at this stage. Helen briefed on her initial meeting with the colleague from Cwmpas' New Start programme and explained that at this stage it was unlikely that TKBVOICE qualified for business support, as the programme aims to support new ventures with a social business model. As the Partnership was talking about needing to secure grant funding, as opposed to identifying projects that might secure social enterprise income. Whilst the support was not ruled out Helen and the New Start lead believed the Partnership was not likely to qualify currently. The Partnership might then wish to consider the not for profit legal options and Helen would share the legal options document again marking those in green that seemed to be the best legal vehicles. In view of the discussion on needing paid resource to maintain momentum, and the need to secure funds, the first step was to review these options, and decide on the best one at the next meeting of the Partnership.

Actions

- Helen to share the legal options again marking in green those that were considered to be viable for decision at the next meeting
- Members to familiarize themselves on the options, and what this might mean for them as individuals in terms of legal responsibilities, and to come to the November meeting with a view as to which option seemed most appropriate

9. Review & agree October agenda & topics – the draft agenda was discussed. Helen confirmed that the guest speakers had confirmed willingness in principle. Shane Wetton from CBC explained that there was a potential diary clash on Oct 27, as the Abergele Place Plan meeting had been rescheduled due to the knock on impact of changes to diaries and meetings for the period of national mourning following the Queen's death. If this was Shane and James from Conwy CBC would not be able to attend. A number of members explained that there were unable to attend the meeting in October. It was agreed that the October meeting would therefore be cancelled and the Partnership would next meet on 24 November as scheduled inviting the speakers in the draft agenda to attend the meeting. It was also agreed to bring the Partner slot, and external speakers to the top of

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the agenda to allow external guests to leave once their agenda item had been dealt with. Members noted that no meeting in Dec had been scheduled as the last Thurs would be during the festive period. The next meeting after November would therefore be July. Helen reminded the Partnership that her pro-bono support would come to an end at the November meeting.

Actions

- draft agenda to be updated as agreed for final comments and circulated on 26 Sept along with draft Action Minutes
- Helen to invite guest partners to speak at the November meeting and then share a final agenda
- Jesse Place Plan Coordinator from Abergele Town Council to be invited to attend the Jan meeting

10. **AOB** – Members had no other business to report.

Helen from Wilkinson Bytes reported that Simon Williams from QRBOXX, a business start up had approached TKBVOICE through the contact form of the website enquiring as to whether the TKBVOICE Community Partnership wished to partner with and support QRBOXX in its ambitions to support local businesses in TKB. A pilot in Rhyl with the collaboration of the Rhyl BID has been going well and Simon's ambition is to extend along the coastal hinterland starting in Towyn and Kinmel Bay. Helen believes that this is a great potential quick win for TKBVOICE to support a business that is supporting other businesses and strengthening enterprise networks in the area. Helen first met Simon at the early stages of the TKBVOICE project when he reached out after the TKBVOICE website launched. For transparency, Helen explained that she will be working in partnership with Simon through Wilkinson Bytes to support the development of QRBOXX. She suggested that Simon was invited to the next meeting of the Partnership to outline QRBOXX's plans in Towyn and Kinmel Bay and to see if TKBVOICE wishes to lend its support and cooperation to the venture.

Action – Helen to invite Simon to speak at the next meeting. Action cleared on 23 Sept 2022 and Simon has confirmed in principle.

The meeting closed just after 7:30pm.

The October meeting of the Partnership has been cancelled.

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The next meeting is the last Thursday in November, (24/11/2022) The meeting will be at the usual time and location, **6pm-7:30pm at the Community Resource Centre.**

Calendar invites sent and members to decline if they cannot attend.

Members can also email Helen direct, info@tkbvoice.wales with apologies.

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