

INFORMAL ACTION MINUTES

TKBVOICE COMMUNITY PARTNERSHIP THURSDAY 25th AUGUST 2022 AT 6PM

Present: Community Partnership

Scott Griffin, Adam Williams, Bill Darwin, Stan Barrows, Barry Griffiths, Kay Redhead, Nigel Smith, Alex Bytheway (arrived as meeting was in progress), Georgia Thomas, Bernice McLoughlin, Jenny Beswick.

- TKBVoice – Community Connector – Helen Wilkinson
- Conwy CBC – Strategic Engagement & Place Plan Officer - Shane Wetton

1. Welcome and Introductions – Barry Griffiths, co-Chair of the Partnership welcomed everyone to the meeting. As everyone present knew each other, introductions were not required.

2. Apologies for Absence

An apology for absence had been received from Denise Dale.

Dylan Thomas (Clerk of TKBTC and guest) had confirmed he was not attending this meeting. Chris Jones Studio (Place Practitioner) also made his apologies.

3. Declarations of Interest

No interests on any agenda items were declared.

4. Review and agree Action Minutes

The July Action Minutes were reviewed page by page and approved by those present. Helen noted that the approved minutes would be uploaded to the TKBVOICE website after the Bank Holiday weekend.

Action – completed on Tuesday 30 August as reported.

5. Formal Ratification of TKBVOICE Place Plan

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The Place Plan link had been shared noting minor amendments since the July meeting prior to the meeting. All members were asked to confirm approval of the Place Plan.

Decision - the Plan Plan was approved by all those present.

Actions - Helen advised that:

- the Place Plan, and public summary document also shared with members of the Partnership would be uploaded to the website in early Sept and supported by a press release on the blog and social media. Exact date tba;
- The press release would include quotes from the co-Chairs and also the Mayor of TKBTC;
- Until the Press Release, the Place Plan and its contents to be treated as confidential
- **The Place Plan, public summary and press release are likely to be published Monday 12th September** (not 5th Sept) as reported at the meeting due to delays in finalising the electronic format/printing (**update post meeting – the Place Plan, public summary and press release will be published on 22 Sept 2022 after the Royal Funeral**)

6. Update on TKBVOICE Fun Olympics event with KBTSRA – Bill Darwin, Chair of KBTSRA & and co-Chair of TKBVOICE updated members on the event which was well attended, and had received positive feedback on the day and since. Other members who had attended commented positively on the event. Bill and Helen who organized the event were thanked on behalf of the Partnership.

7. Update on legal options for TKBVOICE Community Partnership - Helen, Wilkinson Bytes briefed on the two documents shared with the Partnership by Cwmpas. There were a number of legal forms – 3 in her view were likely to be relevant (Company limited by guarantee/Charity, Community Interest Company (with or without share capital, with a community benefits statement informed by the ToR and Place Plan ambition), and finally, potentially a community cooperative model such as Community Benefits Society). She recommended the Partnership apply for free support available from Cwmpas' New Start Programme for further advice/assurance. As the Partnership had decided to opt for creating a new legal entity, it was worthwhile taking time to consider the options, based on the Partnership's priorities and then seeking funding to support these priorities. She asked the Partnership to confirm if they wished her to apply for the New Start support, if eligible.

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Decision – Helen asked if the Partnership wished her to apply for the New Start support. This was agreed.

Actions

- Helen to apply for New Start support and report back – **initial action cleared on 26 August**. Application made, provisional meeting held. New Start are considering if the Partnership qualify for support (New Start support requires income generation streams, and start up funding is considered relatively thin on the ground) so it is possible that the Partnership will not qualify for support at this stage. Much of this will depend on the Partnership's objectives in terms of Place Plan priorities and the balance between influencing and delivery. To be discussed further in Sept meeting;
- Members to review the Place Plan, and their priorities, with a view to assessing the balance between influencing and delivery aims ready for discussion in the September meeting

8. Review & agree Sept agenda & topics for ideas into action – following the discussion on legal entity above it was agreed to prioritise discussion on the strategy and priorities and to lose the suggested agenda items on ideas into action to ensure sufficient time was allowed.

Action – draft agenda updated as agreed for final comments and circulated on 1 Sept along with draft Action Minutes

9. Refresh on Partnership terms of reference & ways of working – in view of slippage on the agenda, Helen suggested this item was parked. She reminded members that it was 6 months into the Partnership operating and a timely moment for all members to individually review and refresh themselves on the Terms of Reference as this is good practice in terms of reflective learning etc.

Action – members to individually refresh on draft terms & ways of working together prior to the next meeting. The Terms of Reference can be found on the website here

10. Partner slot - Briefing on Kinmel Bay & Towyn Community Association followed by Question & Answer session - Bill Darwin, Chair of KBT Community Association provided background to the Partnership on the Association followed by discussion including ways of working, partnership with other organisations named in the Place Plan. Reference was made to the July Partnership meeting.

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Kay Redhead left the meeting at 1915.

Actions

- the Power Point presentation to be shared following the meeting – action cleared as presentation was shared on 1 Sept with post meeting bundle
- If members have any queries or seek further clarification to contact Bill Darwin, Chair of the KBT Community Association

11. Sea Defence Scheme Update & discussion - Nigel Smith, Partnership member and Conwy Borough Councillor briefed members on this issue expressing concerns about the plans as being unsatisfactory with TKB potentially getting a poor outcome with the plan involving cobble stones and rocks which is an unattractive offer, given TKB's reliance on tourism for its economy. Nigel Smith noted his disappointment that the plans do not include groynes which would capture the sand, creating a better beach area and bolstering its resilience to rising sea levels. Differences of view were expressed about the value and size of the tourist economy. However, there was a consensus that the community led tourism programme would allow members to develop their thinking (and influencing on this agenda). Concern was raised about the plans in terms of access to the beach and concern that the consultation process with residents that CBC were planning to undertake was potentially rubber stamping as plans had been developed and submitted. Shane Wetton made the point that there was still scope for the Partnership (and others) to express concerns and make their points in this respect and he noted that the power of the Place Plan and the Partnership lay in challenging and influencing the Strategic Planning Guidance process. It was agreed this was an important issue which the Partnership would need to return to. Helen made the point that the Partnership might wish to consider writing a letter to outline its views.

12. Funding opportunities – Barry Griffiths as Chair introduced this agenda item referring to the link provided in the agenda and another funding opportunity he had shared with the Partnership. He raised the question of whether the Partnership could or should be applying for funding through another association to draw down on this funding. Helen expressed the view that the funding source for which the link had been provided was relevant for the Partnership but as the legal vehicle was not set up, and the deadline end of Sept, and there was limited human resource to prepare the application (ie it would need to be done voluntarily) it was not one that could be applied for in the timeframe. Barry Griffiths as Chair queried if another association or entity could be used in partnership. Adam Williams expressed the view, supported by others, that a decision had been made that the Partnership's preference was to set up an association. Whilst there was a difference of opinion expressed on this issue, the general consensus was that it was not

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appropriate to revisit decision-making. There was a consensus and agreement among all present that whilst funding was a priority, the Partnership first needed to determine its priorities and identify the appropriate legal vehicle. Once this is done the Partnership is well placed to seek funding for identified priorities.

13. **AOB** – no issues were raised under AOB.

The meeting closed just after 7:30pm.

Next meeting is the third Thursday in September (22/09/2022) as Helen is away on the 29 Sept. The meeting will be at the usual time and location, 6pm-7:30pm at the Community Resource Centre.

Calendar invites sent and members to decline if they cannot attend.

Members can also email Helen direct, info@tkbvoice.wales with apologies.

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