

## INFORMAL ACTION MINUTES

### TKBVOICE COMMUNITY PARTNERSHIP THURSDAY 28<sup>TH</sup> APRIL 2022 AT 6PM

#### Present: Community Partnership

Scott Griffin, Denise Dale, Adam Williams, Bill Darwin, Jenny Beswick, Alex Bytheway

- TKBVoice – Place Practitioner – Chris Jones
  - TKBVoice – Community Connector – Helen Wilkinson
  - **Guests** - TKBTC Clerk & R.F.O – Dylan Thomas
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**1. Welcome and Introductions** – Bill Darwin, co-Chair of the Partnership welcomed everyone to the meeting with round robin introductions for Alex, as this was his first meeting. Everyone signed the agreed terms of reference.

#### **2. Apologies for Absence**

An apology for absence was received from Stan Barrows due to work commitments and Shane Weston for personal commitments.

#### **3. Declarations of Interest**

There were no declarations of interest.

**4. Presentation of findings from first consultation** - Chris Jones presented the findings from the first consultation period, and Bill Darwin as Chair facilitated a brainstorm and discussion. The discussion was wide ranging and provided guidance on areas to develop further.

#### **Agreed Actions**

- Helen Wilkinson to share the presentation (cleared as of 5 05 2022)
- Members to feedback any further comments on emerging themes direct to Chris Jones, [chris@chrisjones.studio](mailto:chris@chrisjones.studio) if possible by May 10<sup>th</sup>.
- Chris Jones to update the report in advance of the next consultation event

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**5. Wave 2 – Consultation Events** – Brief discussion of the format, and aims of the 26<sup>th</sup> and 27<sup>th</sup> May (dates, times, venues, format and promotion)

**Actions:** Everyone to promote to networks and on social media and to attend if possible

**6. Imagining New Futures Together** (Short briefing on the Community-led Tourism programme was provided by Chris Jones and Helen Wilkinson, who attended the briefing session. This programme has potential benefits to TKB and the partnership in raising its profile nationally, encouraging learning from other areas, and could also be a personal and professional development opportunity for individual members. Members asked questions.

### Actions

- Helen to share the proposal so members can consider the detail, time and benefits of involvement (action cleared as of 05 05 2022)
- Members to contact Helen, [info@tkbvoice.wales](mailto:info@tkbvoice.wales) or On 07713 997 075 to find out more and express an interest

**7. Community Connections Project Evaluation** – Jules Davis, the evaluation consultant appointed to the project introduced herself and explained her role and advised members that she would be in touch as part of the evaluation process. She would be attending the May meeting in person as she was planning to attend the Thursday consultation event.

### Actions

- Jules to make contact with members and agree a time to get individual input
- Jules to provide a further update at the May meeting based on the same format and approach as used for tonight's findings briefing and provide relevant information to Helen in advance

**8. Website, and Digital Update** – Helen updated members on the website, and briefed members on the Cwmpas Digital Communities Wales programme and sought guidance from the partnership on whether this was something to prioritise in the next few months. (The DCW programme could provide resource and support to build capacity, providing training, some kit and potentially also undertake a Digital Inclusion Survey for the Partnership. DCW had indicated a willingness to brief the partnership further at a future meeting). It was agreed that this was interesting but not a priority for

the agenda of meetings in May and June given the project milestones and that focus and resource needed to be maintained on core objectives.

### Action

- Helen to enquire as to the availability of kit and to consider the potential of working with DCW to put on free training in TKB if this did not take up too much time and resource to organize. But not to prioritise in line with the discussion. Helen to explain to DCW that the Partnership might want to explore it further once the plan process was complete.

**9. Community Engagement update** – Helen briefed on activity underway, emphasized the value of members supporting, promoting and attending events and activities where possible. Helen drew members attention to the fact that the next phase of recruitment for members of the Community Partnership would open following May 5 elections and close on midnight 22 May with the same expression of interest process to enable recruitment of the 4 statutory/govt partners and also for another young person and would be based on the same criteria as had been the case for other members of the Partnership. The remaining members would be recruited and would be present at the next meeting of the Partnership on 26<sup>th</sup> May. Members asked if they could be involved in the recruitment panel. After discussion, it was agreed that the approach needed to be consistent and as outlined in the terms of reference. It was noted that it was only because of the constraints of purdah that recruitment of all members had not yet taken place, and because in the case of young people, we had not had sufficient applicants. Helen agreed to share the judging criteria with members for transparency. It was agreed that the young person category would not specify the gender and that the terms of reference for the Partnership in this respect would be amended in line with feedback received from a young person. It was also agreed that the co-Chair would not be appointed at the next meeting to allow some time for the new members to settle in and get a feel for the Partnership meeting before nominating themselves or another to be the co-Chair.

### Actions

- Helen to update terms of reference in relation to the reference to young people, as agreed (cleared as of 05 05 2022)
- Helen to share the judging criteria with panel members for info (cleared as of 05 05 2022)
- All members to promote the young person's opportunity widely to their networks

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- Alex to feedback thoughts on messaging to young people to Helen as and when he was able due to work commitments

9. **AOB** – members to note the later start time of 7pm for the meeting on 26<sup>th</sup> May which would take place at Kinmel Bay Library. Members encouraged to attend the events during the day, and to come a little early on the evening of the 26<sup>th</sup> to mingle and meet with the public during the day.

### **Actions**

- Alex to send the photos to Helen so these can be loaded to the website gallery
- Members to attend the consultation events on 26 and 27 May where possible

**Next meeting last Thursday in May (26/04/2022 at the later time of 6pm at Kinmel Bay Library**

Meeting Closed at 20:00

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