

## DRAFT INFORMAL ACTION MINUTES

### TKBVOICE COMMUNITY PARTNERSHIP THURSDAY 26<sup>th</sup> MAY 2022 AT 7PM

#### Present: Community Partnership

Scott Griffin, Denise Dale, Adam Williams, Bill Darwin, Jenny Beswick, Stan Barrows, Alex Bytheway, Georgia Thomas, Barry Griffiths, Kay Redhead, Nigel Smith

- TKBVoice – Place Practitioner – Chris Jones
  - TKBVoice – Community Connector – Helen Wilkinson
  
  - **Guests** - TKBTC Clerk & R.F.O – Dylan Thomas & Shane Wetton, Place Plan Officer, Conwy CBC
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1. **Welcome and Introductions** – Bill Darwin, co-Chair of the Partnership welcomed everyone to the meeting and invited everyone to introduce themselves. The Terms of Reference were circulated for new members to review and sign. All new members present signed the agreed terms of reference.

#### 2. Apologies for Absence

An apology for absence was received from Bernice McLoughlin.

#### 3. Declarations of Interest

Bill Darwin declared an interest in agenda item 7, Sponsorship of Kinmel Bay FC. Helen advised that she had received notice just prior to the meeting that all players had been sponsored so the item was no longer on the agenda for decision.

#### 4. Review and agree Action Minutes

The Action Minutes were reviewed and approved by those present at the meeting in April. Adam Williams approved. Scott Griffin seconded.

#### 5. Presentation and Discussion of draft Place Plan – Ideas, and Priorities – Chris Jones, Chris Jones Regeneration to introduce and lead the discussion

Chris Jones, Place Practitioner joined the meeting ahead of time. Agenda item 9 was therefore brought forward to allow Chris to leave the meeting early. Chris presented the ideas and themes informed by community engagement and feedback. Members were

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asked to comment on emerging ideas, and any gaps. A positive discussion followed. Community transport was raised as an area to prioritise with loneliness and isolation of the elderly and disabled raised as an issue. The Partnership supported the direction of travel and all members were asked to feedback specific comments to Chris Jones by June 10. The Partnership were advised that the June meeting would allow for a final review and discussion of the penultimate draft of the Place Plan, with formal approval in July. Chris left the meeting.

### Actions

- Helen to circulate the Beach Hub designs in confidence
- All members who wished to make specific comments direct to [Chris@chrisjones.studio](mailto:Chris@chrisjones.studio) by Friday June 10
- All members to use the TKBVOICE online tools (postcard and CREATE STREETS application) so that we can report positively on the digital innovation
- All members to promote to networks inviting feedback and comments up to midnight June 10

The agenda item then returned to the original running order.

### 6. Community Engagement update

Helen provided a short update on community engagement, emphasizing the consultation window to June 10, encouraging members to use the online tools and promote to others. Other activity underway also mentioned. As the Place Plan was now to be formally approved in the July meeting, it was agreed that the Community Celebration even would take place in July not June.

### Actions

- Helen to revise date of Community Celebration event to July (done – the event is now listed on the website as being Saturday, 30 July). Further details subject to funding (ie could be low key event of a few hours, or a full day celebration. Depends on funding)
- Members to continue to promote TKBVOICE and also to let Helen know of any useful intelligence

### 7. TKBVOICE Partnership Getting to Know Each Other session – For Decision

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Helen recommended a facilitated session for all members of the partnership using the Partnership building budget that existed and needed to be spent by the end of June. This idea had first been proposed by Scott Griffin. Members agreed to a session, and to delegate responsibility to Helen to organize. Helen would circulate 3 dates for a session no more than 2 and a half hours and the most popular date would be chosen.

### Action

- Helen to share 3 times/dates shared with action minutes and organize once agreed date confirmed
- Members to confirm preferences asap

### 8. Update on Community-led Tourism programme – For Decision

Helen introduced this item updating the Partnership on the information session that herself and Bill had attended. Both recommended that the Partnership apply to be considered for the programme. Adam Williams supported this. All members agreed that Helen was to apply for the TKBVOICE Partnership to be considered for the programme.

**Action** – cleared by Helen on Monday 30 May. The partnership will be notified when/if successful.

### 9 AOB

Jenny asked for clarification as to the date of the next meeting. Helen advised Partnership meetings are typically the last Thursday of the month. The meeting in June was the third Thursday due to project closure being at the end of the month. However, in view of project extension to the end of July, it was agreed that the next meeting would be the last Thursday, 30 June. It was also agreed that the Celebration Event following formal approval of the Place Plan should now be at the end of July.

Helen asked for input on agenda items for the June meeting. There was a discussion about the Partnership's transition following project closure and there was appetite among the Partnership to secure transition funding to enable support to the partnership as other options medium to long term were explored. It was agreed Helen would invite Jesse, Place Plan Coordinator from Abergele to share the Abergele journey and model, and Helen would prepare a short options paper for consideration by the Partnership. It was also agreed that Helen would explore transition funding to enable support to the Partnership beyond July.

### Actions

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- Draft agenda has been revised following the meeting by Helen with recommendation for the Jesse, Place Plan Coordinator at Abergele and discussion on options to be scheduled for the July meeting in view of the need to do the training and briefing session on the TKBVOICE Wales digital platform
- Draft agenda for July also shared with Partnership for comment

**Next meeting last Thursday in June (30/06/2022) at the usual time and location, 6pm-7:30pm at the Community Resource Centre.**

Meeting Closed at 20:30 promptly.

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